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OCKSRIDER PROPERTIES, INC., specializes in full service property management for homes, serving the Albuquerque and Rio Rancho areas. Our services may include all of the following or a portion of services listed below depending upon the requirements of the property:

- Tenant screening
- Lease agreement preparation and negotiation
- Maintain accurate rent receipt and deposit records
- Maintain accurate accounts payable and owner expense records
- Coordinate repairs between tenant and vendor, with follow-up that work is done timely
- Preparation of monthly owner reports and year-end reporting of 1099 statements
- Advertise property to prospective tenants
- File court documentation in event of non-payment of rent, handling eviction if necessary
- Make payments for utilities on the owner's behalf, while the property is vacant or if utilities are furnished and paid by the owner; ie. water & sewer
- We maintain a high occupancy rate of the properties we manage
- No charge if property is vacant
- Availability to direct deposit owner's funds

**PROFESSIONAL MANAGEMENT OF HOUSES
SERVING THE ALBUQUERQUE AND RIO RANCHO AREA**