

NEW MEXICO GAS COMPANY USE ONLY:

Customer Account # \_\_\_\_\_

Credit Approval Date: \_\_\_\_\_

Initials: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date Effective: \_\_\_\_\_

## LANDLORD STANDBY (GAS) SERVICE AGREEMENT



THIS AGREEMENT is made by New Mexico Gas Company, and \_\_\_\_\_ (“Landlord”) (each a “Party” and collectively, the “Parties”).

### Section I - Recitals

- A. Landlord owns certain rental property, as listed on Exhibit A, which is attached to this Agreement (“Property”).
- B. New Mexico Gas Company is the utility company authorized to provide gas services to the property.
- C. Landlord desires gas services to the property to continue uninterrupted when a Tenant requests that the services in Tenant’s name be discontinued.

### Section II - Agreement

NOW THEREFORE, New Mexico Gas Company and Landlord agree as follows:

- A. New Mexico Gas Company agrees not to terminate services to the property when a Tenant requests that gas services be discontinued. New Mexico Gas Company will instead transfer services into the Landlord’s name and account as of the date such services are scheduled to be discontinued. Landlord agrees to pay all of their outstanding bills prior to entering into the Landlord Standby Service Agreement by and between New Mexico Gas Company and Landlord. Landlord agrees that the services will remain in Landlord’s name until a new Tenant requests services to be placed into his or her name, or until Landlord provides written request to discontinue service in order to encourage new Tenant to place service in his or her name. See Exhibit B, Part B.
- B. Landlord shall be liable for all bills incurred while service is in Landlord’s name.
- C. New Mexico Gas Company is not responsible for a Tenant’s delay in, or failure to, place service in their name.

### Section III – Governing Provisions

#### A. Term

This Agreement shall commence no later than five (5) business days after credit approval is verified and shall be effective for each property listed on Exhibit A until the Landlord provides written notice to New Mexico Gas Company that a listed property is no longer subject to the Agreement.

#### B. Charges and Fees

Landlord shall be charged all applicable fees to initialize gas services if services are discontinued prior to New Mexico Gas Company and Landlord entering into and executing the Landlord Standby (Gas) Service Agreement.

#### C. Notice to Discontinue Services for Non-Payment

1. New Mexico Gas Company shall not be required to notify Landlord in advance of any Tenant’s request to discontinue service. New Mexico Gas Company will however attempt to notify Landlord of any impending discontinuance of service for non-payment if an Authorization for Information Disclosure Form is signed by the Tenant and on file with New Mexico Gas Company. This provision shall apply only in instances where the Tenant who has signed the Authorization for Information Disclosure Form is the same person(s) who has requested and receives gas services for the same address. See Exhibit B, Part A.

2. The obligations of the parties under this agreement are limited to instances where a Tenant requests gas services to be discontinued, and does not extend to instances where a Tenant's services are discontinued for non-payment.

3. If Tenant has vacated the rental property and Landlord requests to have services reconnected in the Landlord's name, New Mexico Gas Company will impose the current applicable fees and charges, as approved by the New Mexico Public Regulation Commission and will require payment of all outstanding past due amounts incurred by Landlord.

D. Request for Information

Landlord must submit a request in writing, for any updates or changes, including but not limited to, mailing address changes, phone number updates, or any other amendments or modifications to information provided to New Mexico Gas Company.

E. Limitation on Damages

Landlord and New Mexico Gas Company agree that neither party shall be liable to the other for, and waives all, incidental or consequential damages arising out of or related to services provided under this Agreement.

F. Termination

Either party may terminate the Agreement by providing three (3) business days prior written notice of termination to the other party. Such termination shall not change or modify the obligations of Landlord for any services rendered on and prior to the effective date of termination.

This Agreement and all provisions shall be binding upon the parties, their executors, successors, and administrators and permitted assignees.

<b>LANDLORD</b>	<b>NEW MEXICO GAS COMPANY REPRESENTATIVE</b>
Signature: _____	Signature: _____
Name (please print): _____	Name (please print): _____
Date: _____	Date: _____
SS# or Tax ID #: _____	

Mailing address for Landlord:

Name: \_\_\_\_\_

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone number for Landlord: Daytime (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_, Evening (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Fax number for Landlord: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

E – Mail address: \_\_\_\_\_

**LANDLORD STANDBY (GAS)**  
**SERVICE AGREEMENT**  
 Rental Property Listing  
**EXHIBIT A**



Please list the service address for each property to be included in the Landlord Standby Program. If you would like to have service turned on at a property currently unoccupied please indicate below. If you would like services transferred from an account currently Active in previous owner/landlord name, please provide the name of the former owner/landlord \_\_\_\_\_.

Rental Property Address	Turn On	Rental Property Address	Turn On
	Gas <input type="checkbox"/>		Gas <input type="checkbox"/>
	Gas <input type="checkbox"/>		Gas <input type="checkbox"/>
	Gas <input type="checkbox"/>		Gas <input type="checkbox"/>
	Gas <input type="checkbox"/>		Gas <input type="checkbox"/>
	Gas <input type="checkbox"/>		Gas <input type="checkbox"/>
	Gas <input type="checkbox"/>		Gas <input type="checkbox"/>
	Gas <input type="checkbox"/>		Gas <input type="checkbox"/>
	Gas <input type="checkbox"/>		Gas <input type="checkbox"/>
	Gas <input type="checkbox"/>		Gas <input type="checkbox"/>

NEW MEXICO GAS COMPANY  
P.O. Box 97500  
Albuquerque, NM 87199-7500



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**EXHIBIT B**

**PART A - AUTHORIZATION FOR INFORMATION DISCLOSURE FORM**

I \_\_\_\_\_ authorize New Mexico Gas Company to notify  
(print first and last name)

the Landlord if Gas service is scheduled to be discontinued for non-payment at the following address:

\_\_\_\_\_

\_\_\_\_\_  
(Tenant Signature)

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**PART B - REQUEST TO DISCONTINUE GAS SERVICE**

**Landlord/Owner:** \_\_\_\_\_

**For property located at:** \_\_\_\_\_

**PLEASE ISSUE A DISCONTINUANCE OF SERVICE ORDER FOR**

**GAS SERVICE EFFECTIVE: (date)** \_\_\_\_\_ Please allow 3 business days. (Request will not be executed if new tenant places service in their name within this period.)

\_\_\_\_\_  
(Signature of Landlord or Agent is mandatory.)

**NEW MEXICO GAS COMPANY USE ONLY:**

Discontinuance of Service Orders were placed \_\_\_\_\_ by \_\_\_\_\_  
Date New Mexico Gas Company Representative